



By Fax:
Fax your Order Form to
1-780-452-2890



By Internet:
Email your Order to
cards@westerngreetings.ca



By Toll Free Phone:
Call
1-800-661-4278

Order Form

1 Company Information

Company Name: _____
 Shipping Address: _____
 City/Province/PC: _____
 Contact Name: _____
 Phone: () _____ Fax: () _____
 Email: _____

Head Office: Western Greetings
 11904 -113 Avenue NW
 Edmonton, Alberta T5G 3C2
 Phone: Edmonton (780) 454-7619
 Calgary (403) 236-2780
 Toll Free 1-800-661-4278
 Fax: (780) 452-2890
 E-mail: cards@westerngreetings.ca
 Hours: Monday – Friday, 8:30 am – 5:00 pm MTN
 Website: www.westerngreetings.ca

2 Your Order

Card #	Message #	Quantity	Closing / Company Name: (e.g., From the staff at ABC Company) max 4 lines

3 Personalized Options - See back page for additional information

- | | |
|---|---|
| <input type="checkbox"/> Imprinted Envelopes | <input type="checkbox"/> Personalized Message |
| <input type="radio"/> Front left corner | <input type="checkbox"/> Personalized Signature |
| <input type="radio"/> Back centre flap | <input type="checkbox"/> Shipping (Charges will be added) |
| <input type="checkbox"/> Logo | <input type="checkbox"/> Proof for first time order |
| <input type="checkbox"/> Custom Colour - Pantone #: _____ | <input type="checkbox"/> Proof for changes to previous orders |

4 Payment Options

- | | |
|-------------------------------------|---|
| Previous orders | First time orders |
| <input type="checkbox"/> Invoice | <input type="checkbox"/> 50% Deposit* - 50% Invoice |
| <input type="checkbox"/> Visa | <input type="checkbox"/> Visa |
| <input type="checkbox"/> MasterCard | <input type="checkbox"/> MasterCard |

* Deposit can be made by Visa, MasterCard or cheque. Please note: your order will not be processed until the deposit has been received.

Card Number: _____
 Card Expires (MM/YYYY): _____
 Card Holder Name (Please print): _____
 Card Holder Signature: _____

Order Information	Price
Christmas Cards	
Discount (15% or 25%)	()
Imprinted Envelopes	
Logo	
Custom Colour	
Personalized Message	
Personalized Signatures	
Shipping and Handling (Charges will be added)	
Sub Total	
GST (5%)	
Total	

For Office Use Only

Pick up Signature: _____
 Date Payment Received: _____
 Moneris Authorization#: _____